



LINE LOCATE REQUEST FORM

Part 1. Public Service Provider/Homeowner		Part 2. Contractor Information	
<input type="checkbox"/> AT & T <input type="checkbox"/> Atmos Energy <input type="checkbox"/> Charter Communication <input type="checkbox"/> Frontier Services <input type="checkbox"/> Oncor <input type="checkbox"/> Spectrum <input type="checkbox"/> Tri-County <input type="checkbox"/> Other: _____		<i>Name of Contracting Company:</i> 	
<i>Contact Name:</i>		<i>Contact Name:</i>	
<i>Contact Address:</i>		<i>Contractor Address:</i>	
<i>City/State/Zip:</i>	<i>Telephone:</i>	<i>City/State/Zip:</i>	<i>Telephone:</i>
<i>Email Address:</i>	<i>Emergency Telephone:</i>	<i>Email Address:</i>	<i>Emergency Telephone:</i>
<i>Location and Description of Work (include street names, termination points and linear feet of any cable work)</i>			<i>Will there be boring?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No (NO MISSILES ALLOWED)
<i>Total Dollar Value of Work:</i>	<i>Estimated Start Date:</i>	<i>Estimated Completion Date:</i>	
Part 3. Required Attachments			
Please check which attachments are required and included:			
<input type="checkbox"/> Construction Plans (single services require point of origin and termination)			
<input type="checkbox"/> Trench Safety Plan (required if any excavation over 48" will occur)			
<input type="checkbox"/> Traffic Control Plan (required if a driving lane or sidewalk closure will be required) Traffic Control Plans must comply with the Texas Manual on Uniform Traffic Control Devices (TMUTCD) NOTE: Traffic lane closure is limited to the times of 9:00 a.m. to 4:00 p.m.			
<input type="checkbox"/> Erosion Control Plan (required for all jobs unless a Stormwater Pollution Prevention Plan is submitted instead)			
<input type="checkbox"/> Stormwater Pollution Prevention Plan (required if a stream/creek crossing will be open cut)			
Part 4. Contractor Acknowledgement			
<ul style="list-style-type: none"> ▪ Contractor must call Texas-811 for non-city line locates. ▪ Note – please allow 48 hours (two working days) after permit review for city line locates. ▪ This permit will become null and void if construction has not begun within 30 days of permit issuance. ▪ The applicant shall perform all work in public right-of-way easements in accordance with City ordinances, specifications, and standards as they apply to such work. Work Hours Mon-Thurs 7:30-4:30 Friday 7:30-4:30 (no boring/excavation after 12:00pm) All alternative work hours need approval by the City. ▪ No change shall be made to the plans under this permit without prior approval from the Public Works Department. <p>Contractor is liable for any damages to public infrastructure including streets, sidewalks, and ramp. Contractor must restore and replace any amenities (private or public) to as good or better condition than before construction. This includes, but is not limited, to grass, driveways, sprinkler systems, mailboxes, fences, etc.</p> <p style="color: red;">A permit is issued by the City of Colleyville to notify applicant that locates have been completed; permit does not constitute authorization by the City for work on private property.</p>			
Printed Name (Contractor): _____		Date Signed: _____	
Signature (Contractor): _____			

**Upon completion of application, send application and all applicable attachments to: row@colleyville.com
 For emergency locates, call 817-503-1360 (or 817-743-4522 after hours)**

Signature of Line Locator: _____ Date Lines Located: _____