

APPLICATION FOR SITE FILL/GRADING PERMIT
ENGINEERING DIVISION
 (Please print clearly)



Part 1. Property Owner Information		Part 2. Contractor Information	
Site Street Address:		Name of Grading or Excavation Contracting Company:	
Name of Property Owner:		Street Address of Contractor:	
Address of Property Owner:		City / State / Zip:	
City / State / Zip:	Telephone:	Drivers License No.:	Name:
Legal Description of Property		Telephone:	Email:

Part 3. Engineers Information		Part 4. Additional Contacts:	
Name of Engineer:		Name:	
Address of Engineer:		Street Address:	
City / State / Zip:		City / State / Zip:	
Telephone:	Email:	Telephone:	Email:

Part 5. Description of Request

Check the appropriate boxes: Nature of proposed construction or development

<input type="checkbox"/> Residential*	<input type="checkbox"/> Non-residential*	<input type="checkbox"/> Placement of fill*	<input type="checkbox"/> General site grading*	<input type="checkbox"/> Minor Site Grading
				<input type="checkbox"/> Other

Description of work to be performed: *Requires Engineer Grading Certificate

Is any dirt work proposed within the 100 year flood plain? No Yes If , yes, attach Floodplain Development Permit.

Is any dirt work proposed within a drainage easement? No Yes If, yes, Easement Encroachment form Required

Is any dirt work proposed within a building pad site? No Yes If, yes, Erosion Control Plan and Engineer Grading Plan / Certificate Required.

Entrance to site located on State Highway? No Yes If yes, State "Right-Of-Way" Permit Require by TxDot.

Size of Distributed area? Less than 1 Acre 1 to 5 Acres** Greater than 5 Acres** **Requires TECQ Permit.

Comments & Special Conditions: _____

Part 6. Applicant Acknowledgement

Note: This grading permit issued by The City of Colleyville does NOT release the applicant from obtaining other required permits (e.g.TECQ, Corps of Engineers, FEMA, etc.).

I, THE UNDERSIGNED OWNER OR AGENT, UNDERSTAND ALL THE REQUIREMENTS STATED ON THIS PERMIT AND ANY ATTACHED SITE PLANS AND/OR LETTERS. I ALSO UNDERSTAND THAT FAILURE TO COMPLY WITH THESE REQUIREMENTS WILL CONSTITUTE A VIOLATION OF THE CITY OF COLLEYVILLE LAND DEVELOPMENT CODES AND SUBSEQUENT LEGAL ACTION BY THE CITY OF COLLEYVILLE.

_____ *Applicants Signature* _____ *Printed Name:* _____ *Date:*

Part 7. General Information

- The City will determine from the information furnished if any of the proposed earthwork is located within a drainage easement or the 100 year flood plain and indicate if a "Floodplain Development Permit" is required.
- It is the responsibility of the permit holder to identify all utilities in the work area and to notify each utility of the scope of work in the immediate area of the utility.
- When applicable, a Conditional Letter of Map Revision (CLOMR) from FEMA may be required by the City.

Part 8. For Office Use Only

Reviewed by:	Complies with Zoning/Building Permit	Floodplain Development Permit	Date Applicant Notified:	Permit / Site Plan Approved:	Permit Valid Until:	Permit Fee:
<input type="checkbox"/> Eng. Dept. <input type="checkbox"/> Bldg. Insp.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes* <input type="checkbox"/> No <small>* CV 710 (08-11)</small>		<input type="checkbox"/> Yes <input type="checkbox"/> No	Expires 1 year from date issued	

Comments & Special Conditions: _____

FLOODPLAIN DEVELOPMENT PERMIT
ENGINEERING DIVISION
 (Please print clearly)



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Site Street Address:		Name of Grading or Excavation Contracting Company:	
Name of Property Owner:		Street Address of Contractor:	
Address of Property Owner:		City / State / Zip:	
City / State / Zip:	Telephone:	Drivers License No.:	Name:
Legal Description of Property		Telephone:	

Part 3. Engineers Information	Part 4. Additional Contacts:
Name of Engineer:	Name:
Address of Engineer:	Street Address:
City / State / Zip:	City / State / Zip:
Telephone:	Telephone:

Part 5. Floodplain Administration (For Office Use Only)

Check the appropriate boxes: Nature of proposed construction or development

<input type="checkbox"/> Fill	<input type="checkbox"/> Grading	<input type="checkbox"/> Renovation	<input type="checkbox"/> Addition	<input type="checkbox"/> Building	<input type="checkbox"/> Other	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial
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Flood Hazard Area Data

Water Course Name: _____ Water Surface Elevation: _____

Attach a Engineered Grading Plan Attach a Erosion Control Plan

All work performed within Flood Plain shall meet the requirements of the Land Development Code.

Construction on this property requires a **Minimum Finished Floor Elevation**. Provide verification of elevation to Building Inspection Department for permanent record. A registered professional engineer or registered land surveyor must certify this elevation.

Minimum Floor Elevation: _____

Comments & Special Conditions: _____

Part 6. Permit Application Approved:

_____ <i>Signature of City Floodplain Administrator</i>	_____ Print Name	_____ Date
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Part 7. Permit Application Denied:

Permit to proceed with this project is denied for the following Reason(s):

Comments & Special Conditions: _____
