



# City of Colleyville Parks and Recreation Advisory Board Agenda

City Hall  
100 Main Street  
Colleyville, Texas 76034  
817. 503.1000  
www.colleyville.com

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Monday, September 13, 2021  
6:00 p.m.

Colleyville Center  
5301 Riverwalk Drive

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**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES**

July 12, 2021

**3. REGULAR AGENDA ITEMS**

**3a** City Secretary overview of the Parks and Recreation Advisory Board bylaws, history, and purpose

**4. REPORTS**

**4a** Parks and Recreation Report

**5. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, September 9, 2021 by 5:00 p.m.

Joyceinne Williams  
Administrative Secretary

*A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting.*

*Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.*

*If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.*



# City of Colleyville Parks and Recreation Advisory Board MINUTES

City Hall  
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Monday, July 12, 2021  
6:00 p.m.

Colleyville Library  
110 Main Street

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## 1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on July 12, at 6:00 p.m.

**ROLL CALL:** Chair Rich Hendler, Vice Chair Cliff LeBlanc, Board Members: Dustan Goodell, Amy Ackermann, James Linn, and Eric Presson.

**Also Present:** Parks and Recreation Director Lisa Escobedo, Councilmember Liaisons Kathy Wheat and Callie Rigney, and Administrative Secretary Joyceinne Williams. Keep Colleyville Beautiful Erika Stickney, and Rusty Young, and City Environmental Compliance Officer Randy Bright.

## 2. APPROVAL OF MINUTES

Member Goodell moved to approve the May 3, 2021 minutes. Vice Chair LeBlanc seconded the motion. The motion carried unanimously.

## 3. REGULAR AGENDA ITEMS

### 3a Keep Colleyville Beautiful Presentation

Erika Stickney discussed the mission and focus of KCB along with plans for future park/waterway cleanups. The group plans to apply for a 501c3, nonprofit status. Additional citizen involvement was encouraged.

Director Escobedo stated the City will continue to work with KCB and will look into placing recycle bins in all the parks, where appropriate.

### 3b FY22 Parks Capital Projects Update

Director Escobedo reported the pickleball court project was delayed due to the geotechnical survey and due to the rain. Once the slab is poured, it will take 4 weeks to cure. The fencing and lights will be installed during this period. The netting will be installed afterwards. Completion expected in early September.

Installation of the Pleasant Run (practice) park restroom sewer and water is completed. The slab will be poured this week. Expectation of completion is early September.

The demo of the Parks House was delayed due to asbestos found. Abatement will begin on August 17, and will take 5 to 6 days to complete. Demo will begin afterwards.

Director Escobedo reported that a meeting is scheduled with consultants to discuss the Senior Center renovation project. Bidding will be held at the end of the year. Construction to begin in early 2022.

Fencing on baseball fields 8 & 9 was removed for the Stars & Guitars Event to provide a larger open space. Staff is considering replacing fence with an easier removable fencing for future events.

City Park amenities for the Parks House location will be decided by the city council. There were several suggestions in the Parks Master Plan.

There will be landscape improvements at Fire Station 2 (Pool Rd.) and Station 3 (McPherson).

Director Escobedo reported that the city purchased the pond in front of the Justice Center and will provide enhancements and maintenance for this pond.

Overland Park Amenity Phase II will include adding a pavilion trees and a small playground.

Park Beautification is a placeholder for park beautification projects.

Park Signage/Branding Program includes continued signage at the parks.

Parkway Tree Removal and Replacement

Senior Center Monument Sign and Landscape project will provide a new sign and enhanced landscaping around the building.

Director Escobedo will provide the board with a copy of city Capital Improvement Program (CIP).

### **3c** Colleyville Parks Board Discussion

The Board discussed the existence of various Colleyville focus groups and better means of communication on how to support and get involved.

Chairman Hendler suggested that an invitation for the sports association to provide a short presentation to the board at a future meeting.

Chairman Hendler also encouraged the board to suggest future educational topics and lecture series to be presented.

Director Escobedo informed the board that the parks and recreation brochures are distributed 3 times a year to all residents and it lists all park amenities and programs that are available.

#### **4a** Parks and Recreation operations report

Director Escobedo provided a written report of the Parks and Recreation operations and reviewed the report, which also included scheduled Parks and Recreation programs, events, and projects.

- Everything is open and the summer camps are full. Participation numbers are limited due to limited space at the senior center.
- Fall youth volleyball leagues will begin registration on July 26.
- Pickleball lessons will be offered this fall.
- Senior participation numbers are up. Complete programming will be offered this fall.
- Parks Building project completed. Thanks to the Fire Department.
- City Park softball area project will include excavating area and leaving trees. It will allow space for a playground area, large shade structure, and seating area.

Next Meeting Scheduled for September 13, 2021.

### **5. ADJOURNMENT**

Board member Linn moved to adjourn the meeting, and Board member Presson seconded. Motion carried unanimously. Chair Hendler adjourned the meeting at 7:35 p.m.

*APPROVED BY A VOTE OF \_\_\_ AYES, \_\_\_ NAYS, ON THIS THE 13<sup>TH</sup> DAY OF SEPTEMBER 2021.*

*Minutes taken and prepared by:*

*Joyceinne Williams*

Joyceinne Williams  
Administrative Secretary



# City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall  
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<b>Agenda Number</b> 3a	<b>Agenda Date</b> 9/13/2021	<b>Number</b>
<b>Type</b> Regular Agenda Items		
<b>Department</b> Parks and Recreation Advisory Board		

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## **Title**

City Secretary overview of the Parks and Recreation Advisory Board bylaws, history, and purpose

## **Explanation**

City Secretary Christine Loven will give a presentation on the bylaws, history and role of the Parks and Recreation Advisory Board.

## **Attachments**

# Parks & Recreation Advisory Board Meeting

September 13, 2021

## Recreation

- **Summer Camps** – Very successful. The majority were maxed out with participation.
- **Fall Classes** – have begun and will run through December.

## Athletics

- **Youth Sports Associations (soccer, baseball & softball)** – the fall season has begun with opening day on Saturday, November 11.
- **Coed Sand Volleyball League** will begin on September 13 (Mondays)
- **Youth Fall Volleyball League** – practices will begin this week and the games will begin on Saturday, September 18. We have 25 teams with over 250 girls participating.

## Tennis & Pickleball

- **Fall Tennis Leagues** have started at City Park and will run through early November.
- **Pickleball Lessons** will be offered beginning in October. Pickleball Pro that will be providing the lessons (Matt Benton – Colleyville Resident)

## Senior Center

- **Fall Programming** has begun with steady participation. Trips are again be offered and are well received.
- **Meals on Wheels** resumes normal activity with option to pick-up or dine-in and play BINGO

## Parks

- **Pickleball Courts at City Park** – The courts should be finished very soon! Classes begin in October.
- **Pleasant Run Practice Soccer Fields – Restroom Construction Project** has been delayed due to supplies being delayed. The project should be completed by mid – late October.
- **Removal of the Park House (City Park)** – Waiting for permitting. Hoping to have the house demolished by the end of September.
- **City Park Softball – Shade Structure and Playground** - Contract was just signed. This project will be completed by early 2022.
- **Overland Park Enhancements** – receiving final proposal for trees and irrigation installation.

## Upcoming Parks & Recreation Projects:

- **Senior Center Renovation Project**
- **Church Street / SH26 median beautification**